

## **NOTICE OF POSITION AVAILABLE**

Law Clerk for U.S. Bankruptcy Judge  
Middle District of Alabama

Position Available: Two year term beginning Summer of 2006  
Grade Range: JSP 11 (\$50,541–\$65,704) to JSP 14 (\$85,123–\$110,602)  
Closing Date: October 31, 2005  
Date: August 31, 2005

The United States Bankruptcy Court for the Middle District of Alabama is accepting applications for a full-time Law Clerk for Chief United States Bankruptcy Judge William R. Sawyer. The work station is located in Montgomery, Alabama.

**POSITION DESCRIPTION:** The Law Clerk's primary responsibility is to research legal issues, provide advice and draft order and opinions. The Law Clerk will work closely with the judge and interact with the Clerk of Court and personnel in the Clerk's Office as well as attorneys and other members of the public. The Law Clerk attends most trials and court proceedings. The Law Clerk will also be assigned a wide range of administrative tasks. The position comes with most usual Federal government employment benefits such as paid Federal holidays and the opportunity to participate in the life and health insurance programs. The position is not covered by the Leave Act, the Federal Employees Retirement System (FERS), nor is the position covered by the Civil Service Reform Act. Relocation expenses are not reimbursed. For complete information see the Federal Law Clerk Information System <https://lawclerks.ao.uscourts.gov>.

**QUALIFICATIONS:** Applicants must have a J.D. degree, or the equivalent, or expect to receive by the summer of 2006. Applicants with more than two years of legal experience are not usually considered but exceptions may be made in appropriate cases. Applicants should be in the top 1/3 of their law school class and have excellent research, analytic and writing skills. As the Law Clerk must interact with the public, communication and interpersonal skills are important. The successful applicant must pass a background check.

**APPLICATION:** It is preferred that applicants use the OSCAR system which may be accessed through the Law Clerk Information System. Applicants who are unable to access the internet may send a cover letter, resume, law school transcript and writing sample to: William R. Sawyer, Chief Bankruptcy Judge, P.O. Box 35, Montgomery, Alabama 36101. Applicants should provide the names, addresses and telephone numbers of at least three unrelated individuals who can provide information as to the Applicant's reputation and ability. Interviews will be conducted in Montgomery, Alabama. The Court is unable to reimburse travel expenses.